

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, August 27, 2013

Present: B. Clancy, K. Gustman, J. Mitchell

Excused: S. King

Also Present: B. Natelle, A. Nizzia, L. Palm, M. Brick, S. Keckhaver, J. Perleberg

1. Call to order – 4:00 p.m. – K. Gustman
2. Action Item: Approval of May 14, 2013 and July 23, 2013 Board Minutes: B. Clancy moved to approve the minutes of the May 14, 2013 and the July 23, 2013 Board Meetings. J. Mitchell seconded the motion. Motion carried.
3. Action Item: Approval of Agenda: J. Mitchell moved to approve the agenda as presented. B. Clancy seconded the motion. Motion carried.
4. Action Item: Donation: Aurora Health Care Employee Partnership Campaign sent a check for \$258.48 for its 2012 second quarter donations. These donations have been designated for our technology needs.

The Knights of Columbus, Msgr. Basche Council #4505, donated \$535.60 toward the summer SOAR Program.

The Knights of Columbus, Council #10714, donated \$170.60 toward the summer SOAR Program.

The Knights of Columbus, Council #10260 Flintville, donated \$414.71 from their Tootsie Roll Charity Drive for Hopp needs.

Jeff Kanzelberger of Performa donated 4 tickets for family night to be given to a Hopp student and their family.

Sara Marchant donated soccer and basket balls to the Phy Ed program.

Betsy Foley donated a 17" computer monitor for student/staff use.

The following donations have been received for our playground project:

Nicolet National Bank Foundation - \$42,750

The George Kress Foundation - \$5,000

Cornerstone Foundation of Northeast Wisconsin - \$5,000

K.C. Stock Foundation - \$5,000

Knights of Columbus, Abbott Pennings Council #3955 - \$419.96

Green Bay Community Service Club, Inc. - \$200

Ullmer's Dairy Equipment - \$500

J. Mitchell moved to accept these generous donations and continued gifts. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 27, 2013:

5. Action Item: Nomination of Officers: B. Clancy moved to nominate K. Gustman as Chairperson of the CDEB. J. Mitchell seconded the Motion. Motion carried.

K. Gustman moved to nominate B. Clancy as Clerk of the CDEB. J. Mitchell seconded the motion. Motion carried.
6. Action Item: Election of Officers: B. Clancy moved to elect K. Gustman as Chairperson. J. Mitchell seconded the motion. Motion carried.

K. Gustman moved to elect B. Clancy as Clerk of the CDEB. J. Mitchell seconded the motion. Motion carried.
7. Action Item: Review Board Policy 5.01(a) Use of Technology: J. Perleberg reviewed the policy and the proposed changes. The Board will consider changes and take action on the policy during their next scheduled meeting.
8. Action Item: Review Board Policy 3.03 Medical Examination and TB Test. B. Natelle reviewed the policy stating there are no proposed changes. B. Clancy moved to accept the policy as presented. J. Mitchell seconded the motion. Motion carried.
9. Action Item: Resignation: B. Natelle read a letter from M. Nichols who is retiring from his teaching position after 20+ years. J. Mitchell moved to accept the retirement of M. Nichols with regret. B. Clancy seconded the motion. Motion carried.

B. Natelle read a letter from M. Destree resigning from the Instructional Aide position that works in the kitchen with the student. Mrs. Destree worked at Hopp for the past 12 years. J. Mitchell moved to accept the resignation of M. Destree with regret. B. Clancy seconded the motion. Motion carried.
10. Action Item: Replacement Position: L. Palm presented S. Macholl as teacher for the vacant position at Heritage Elementary. Ms. Macholl did her student teaching and substituted at the school in the past. J. Mitchell moved to offer a teaching contract to S. Macholl for the 13-14 school year. B. Clancy seconded the motion. Motion carried.
11. Parent Organization: A. Nizzia reported that the Parent Organization is taking over the Dash for a Splash 5k run/walk this year. B. Clancy moved to receive and place the Parent Organization report on file. J. Mitchell seconded the motion. Motion carried.
12. Action Item: Financial Report: B. Clancy moved to approve the financial report ending June 30, 2013. J. Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 27, 2013:

S. Keckhaver reported that the auditors have been in and completed the audit for the 2012-2013 school year. It is requested that a transfer of funds in the amount of \$1,768,337.11 be made from Fund 10 (General Fund) to Fund 27 (Special Education Fund). This transfer of funds is a requirement per the Department of Public Instruction financial reporting system. B. Clancy moved to transfer of funds from Fund 10 to Fund 27 in the amount of \$1,768,337.11 for the school year ending 2012-2013. J. Mitchell seconded the motion. Motion carried.

J. Mitchell moved to approve the financial report ending July 31, 2013. B. Clancy seconded the motion. Motion carried.

13. Approval of Lunch Fees and School Fees: B. Natelle reported that the school lunch program is self-funded. In accordance with the new Federal guidelines for meal pricing, within the next 7 years the student full-priced meals need to be brought up to the Weighted Average Price. The Weighted Average Price for 2012-2013 is at \$2.46. The Weighted Average Price requirement is as follows:

Students:

Lunch: Full-Priced:	Current at \$2.35	Proposed – Change to \$2.45
Lunch: Reduced-Priced:	Current at 40¢	Proposed – No Change
Extra Milk	Current at .30¢	Proposed – No Change

B. Clancy moved to set lunch prices as required. J. Mitchell seconded the motion. Motion carried.

Student school fees were reviewed for the area districts and found that the Hopp fees should remain at \$15 for early childhood, primary and intermediate age students; \$25 for high school age students. B. Clancy moved to keep the fees at \$15 and \$25 for 2013-2014 school year. J. Mitchell seconded the motion. Motion carried.

14. Action Item: Substitute daily rate for the 2013-2014 school year: B. Clancy moved to table this item until the September, 2013 meeting. J. Mitchell seconded the motion. Motion carried.
15. Administrator Report:
- a. B. Natelle reported for J. Skenadore that Coppens completed the roof project with removing the rocks and replacing the membrane. School is ready for the new school year. Lee Cornell, retired from Zeise Construction, came in to add more memorial tiles to the wall in the pool area.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 27, 2013:

- b. M. Brick reported to the Board that we have had two school years with daily City Transit service in front of school. The school has used this transportation for transitioning students to their work sites and for community experiences. We encourage staff to utilize the City Transit more often.

Mrs. Brick updated the Board regarding transportation to Syble Hopp and the districts that we serve. There are bus aides that are not full-time staff who will be returning to ride the bus routes. We will continue utilize staff until additional bus aides can be hired. Mary works with Lamers Bus Lines to assign each child a seat. One child is assigned per seat, however, if two are required to sit together, boys sit with boys and girls sit with girls. Students must stay in their assigned seats. This procedure is done for the safety of the children.

- c. A. Nizzia reported to the Board that planning continues on the playground. Miller & Associates along with Rick Ledvina from the County Park Department have been working as a team with us so we can build a playground that will meet all the students' needs.
- d. L Palm reported that the district programs are up and ready to go. There are no new changes to the district programs since spring. Staff has been busy getting their classroom ready.
- e. B. Natelle reported that the DePere Police Department and DePere City Council has deemed that there is no parking on the north side of Scheuring Road during school hours. There will be a letter that goes out to parents explaining where they can park to drop their children off during the time that busses are in the front circle area.

B. Clancy moved to receive and place on file the Administrator report. J. Mitchell seconded the motion. Motion carried.

- 16. Payment of bills: J. Mitchell moved to pay the bills for the month ending June, 2013 totaling \$265,266.77 and the bills for the month ending July, 2013 totaling 27,312.74. B. Clancy seconded the motion. Motion carried.
- 17. Executive Session: The Board will move to Executive Closed Session as allowed by Wisconsin stats 19.85 (1)(c)(f) (i) for the purpose of personnel issues. B. Clancy moved to go into Executive Closed Session as allowed by Wisconsin stats 19.85 1)(c)(f) (i) for the purpose of personnel issues. J. Mitchell seconded the motion. Motion carried.
- 18. Staff Request: None.
- 19. Adjournment: J. Mitchell moved to adjourn at 5:00 p.m. B. Clancy seconded the motion. Motion carried.